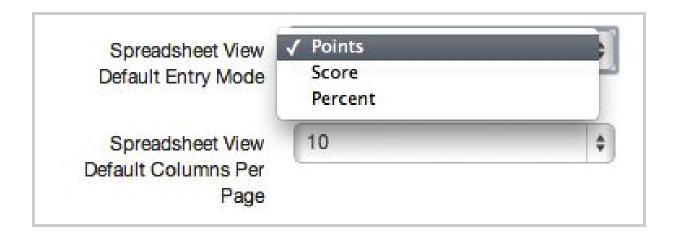
# **Understand How Points, Scores, and Percentages Work**



### **Definitions**

#### **Points**

Points represent how much an assignment is worth in your GradeBook.

#### **Score**

Use this when weighting assignments. For example: My Quiz Score is 20 and Points is 10, making every question worth half a point. (Note: Make sure to not enter scores into a points field. Switch your input mode, in your GradeBooks SpreadSheet, to "Score" when entering for weighted assignments.)

#### <u>Percentage</u>

A percentage may also be used (e.g., entered in the gradebook) to communicate a student's points and score. Examples are provided below.

## **Examples**



### **Example 1:**

For a 50-question test that should count as 100 points in the gradebook:

Points = 100

Score = 50

Clyde receives a SCORE of 47 out of 50 which is the same as receiving 94 out of 100 POINTS or a 94 PERCENT.

### **Example 2:**

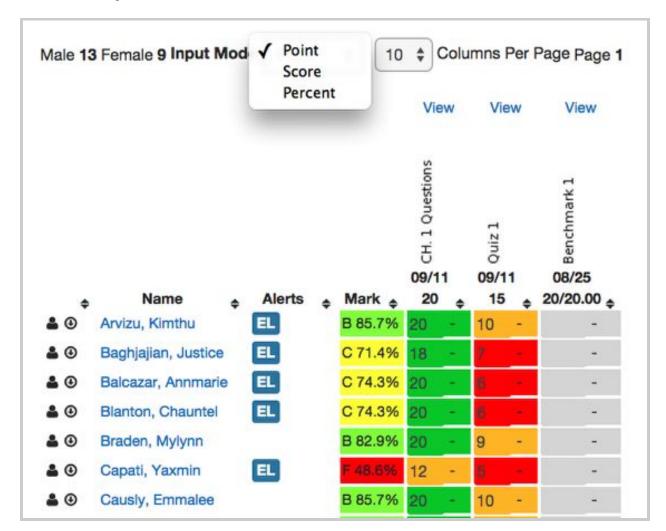
For a 100-question quiz that should count as 20 points in the gradebook:

Points = 20

Score = 100

Clyde receives a SCORE of 80 out of 100 which is the same as receiving 16 out of 20 POINTS or a 80 PERCENT.

# **Switch Input Mode**



Most spreadsheets are set to enter grades using Points, by default. If you wish to enter a Score or Percent value instead of a Point value you will need to switch your input mode in your spreadsheet.

You can change your default Input Mode in the Preferences screen, in the Setup tab.