Print Grade Sheet or Blank Score Sheet

illuminate education™

Students   Attendance   Health   Grades   GradeBook   Reports   Assessments

Block A   My GradeBooks ▾   View ▾   Filter ▾   Assignments ▾   Reports ▾   Setup ▾   Share

1

2

3

Block A ▾ (Changes Last Saved 09-22-2016 09:45 am)

Create Assignment   👥 Manage Students   ▼ Filter

View   View

HW check Mult/Div Ra   Weekly DMR

Assignment Calendar
Blank Scoresheet
Contact Report
Progress Report
Class Grade Report
Assignment Report
Standards Report
Progress Report Comments
Elementary Roster Report *βeta*
Progress Report Elementary *βeta*

1.   **Select Gradebook**
2.   **Click Reports**
3.   **Click Blank Scoresheet**

4

GradeBook ✱ Select All / None
- ☑ Block A
- ☐ Block B
- ☐ Block C
- ☐ Block D

Grading Periods [Quarter 1 Report Card (08-17-20 ▼]

Student Information ✱ Select All / None
- ☐ ID
- ☑ Number
- ☑ Name
- ☐ Last Name
- ☐ First Name
- ☐ Enrollment Dates
- ☐ Birthdate

5

Select the student Information you would like displayed:

- ❏ **ID**
- ❏ **Number**
- ❏ **Name**
- ❏ **Last Name**
- ❏ **First Name**
- ❏ **Enrollment Dates**
- ❏ **Birthdate**
- ❏ **Gender**
- ❏ **Grade Level**
- ❏ **Course**
- ❏ **Period**
- ❏ **Points**
- ❏ **Points Possible**
- ❏ **Percent**
- ❏ **Grade**
- ❏ **Class Avg.**

1st Sort Field	ID ▼
2nd Sort Field	Percent ▼
3rd Sort Field	Grade ▼
Number of Blank Assignment Columns	10
Layout	Portrait ▼

6 Sort the fields according to how you would like your grade sheet sorted.

7 Format ○ PDF ○ Excel

Choose the file type PDF or Excel

If you download in Excel you can edit

Download and Save Preferences   Download

Downloading and Save Preferences will save the preferences you have selected for steps 5-6